

**SUMMARIZED MINUTES
HUMAN SERVICES COMMISSION
THURSDAY, FEBRUARY 16, 2006**



**PAIUTE NEIGHBORHOOD CENTER
6535 E. OSBORN ROAD – MOTOROLA 3
SCOTTSDALE, AZ 85251**

CALL TO ORDER

Chair Bachmann called the meeting to order at 5:00 pm.

ROLL CALL

Present: Chair Bachmann, Commissioners Bowers, Czapinski, Fausel and Hemmingsen

Also Present: Housing Board Chair Del Monte Edwards, Housing Board Member Gary Morgan, Connie James, Mark Bethel, Donna Brower, Cindy Ensign, Vicki French, Phil Hershkowitz, Diane Kallal, Valerie Kime Trujillo, Rita Koppinger, Justin Lisonbee, Jack Miller and Mary Kay Rieke

Absent: Vice-chair Reid, Commissioner Berg

APPROVAL OF MINUTES

Chair Bachmann called for a motion to approve the February 6, 2006 meeting minutes. Commissioner Hemmingsen indicated that on page 13 under Community Services of Arizona – last paragraph, it should read "PMIs" not "PNIs." Commissioner Fausel moved for approval of the February 6, 2006 meeting minutes as corrected; Commissioner Czapinski seconded and the motion carried unanimously.

APPROVAL OF MINUTES

Chair Bachmann called for a motion to approve the February 8, 2006 meeting minutes as read. Chairman Bachmann moved for approval of the February 8, 2006 meeting minutes; Commissioner Czapinski seconded and the motion carried unanimously.

CDBG/HOME FUNDS APPLICATIONS-REVIEW DISCUSSION

Mark Bethel, Community Assistance Manager, facilitated the Human Services Commission and staff discussion of the funding applications and preliminary recommendations for the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) for FY 06/07. At the meeting of March 9, 2006, formal funding recommendations will be voted on by the Human Services Commission.

Mr. Bethel indicated that Diane Kallal would be leaving the city after 14 years of service. He said that most of what commission sees in their binders is due to the work of Diane. He noted that her professionalism and grace in how she treats the non-profit partners, shows in the agency's presentations and in her relationship with them. Mr. Bethel wished Ms. Kallal well and thanked her for all her contributions to the City of Scottsdale.

CDBG – Public Services

Commissioner Hemmingsen asked that as a starting point, they review what was funded in FY 05/06. Mr. Bethel said that there was a total of \$280,213 requested and \$178,017 available. Commissioner Hemmingsen said that since the Arizona Fair Housing Center did not show up to give a presentation, they should not receive any monies.

Commissioner Fausel proposed giving Save the Family less than they requested. Commission Hemmingsen agreed indicating that they should receive \$18,000, as they are not fulfilling their current estimate of Scottsdale residents served. Mr. Bethel indicated that the agency's expenditure rate now is about \$1500 per month, and this year staff had the ability to extend their contract and when they did, the agency expended more than the \$10,000 allocation. He asked if Commissioner Hemmingsen still wanted to allocate \$18,000 to the agency and she said yes.

Commissioners concurred on providing no funding to the American Red Cross and the Civitan Foundation.

Commissioner Hemmingsen asked if all agencies could be allocated 10 percent less than they requested. Mr. Bethel indicated that lowering each agency by 10 percent would bring some agencies under the \$10,000 minimum allocation by HUD. Commissioners agreed to put agencies below the \$10,000 minimum back to \$10,000.

Chair Bachmann asked staff about Tempe Community Action Agency (TCAA) for the congregate meal program and its request for more funds. Mr. Bethel said that the agency is on target having served 326 residents so far, so they are close to what they proposed. Mr. Bethel also said that historically, meals have been funded at a level higher than what we are recommending here, and they are asking for an additional \$11,000, which is appropriate as it is a critical service. Ms. James added that those services would likely need to increase with the opening of the new Scottsdale Senior Center at Granite Reef.

Commissioner Fausel requested that Boys and Girls Club be moved back to \$15,000. Commissioner Hemmingsen suggested that Big Brothers/Big Sisters go to \$13,000 and STARS to \$23,000. Commissioner Hemmingsen said she would rather Homeward Bound be allocated less, rather than STARS. Commissioners concurred to return STARS back to \$23,400 and Homeward Bound to \$22,304.

Commissioner Bowers asked if monies could be removed from Big Brothers/Big Sisters mentoring program and moved to TCAA's Congregate Meal program. Commissioners concurred and Big Brothers/Big Sisters went to an \$11,000 allocation and TCAA went to a \$36,353 allocation.

Commissioner Hemmingsen asked if monies could be reallocated from Homeward Bound and given to TCAA's Congregate Meal Program to at least the level of last fiscal year. Commissioners concurred and Homeward Bound went to \$20,287 and TCAA's Congregate Meal program went to \$40,170.

Human Services Coordinator, Donna Brower was asked about the Peer Counseling offered by TCAA and if she had a problem with this program being funded at less then they asked. Ms. Brower indicated that she would not have a problem funding this program at a lower allocation because the agency has not fully supported the program with leadership and have in fact lost half of their counselors. She added that the agency just hired a person to take over the program, so this would be an ideal time for Commissioners to allocate fewer funds.

Mr. Bethel indicated that in the letter presented to agencies at orientation, staff discussed proposals that show complementary housing to activities. Knowing that, he recommended that all agencies providing housing related activities remain at the same level of funding as last fiscal year, which would be Homeward Bound, Save the Family and Chrysalis.

Chair Bachmann suggested moving Big Brothers/Sisters to \$10,000 and reallocating some funds from the Boys and Girls Club.

Mr. Bethel indicated that Save the Family could sustain their program with about \$1,000 per month less for expenditures. Therefore, an annual allocation of \$12,000 would be appropriate. Commissioner Fausel asked if Save the Family should receive more. Commission Hemmingsen asked if this is the agency that doesn't have enough room to provide services and Mr. Bethel said no, that is the East Valley Child Crisis Center.

The Human Services Commission and the Housing Board representatives mutually agreed on all other draft recommendations for the CDBG – Public Services funding.

Non Public Services

Commissioner Fausel proposed that the commission consider reallocating funds from Girls Ranch, because she believes that the agency can find other resources.

Chair Bachmann suggested that Foundation for Senior Living (FSL) Home Improvements be given their request as well as giving the City of Scottsdale its request for \$323,500. Mr. Bethel indicated that the funds that are currently in the City of Scottsdale (COS) CDBG Rehab Program could be carried over to the next year, so Commissioners have additional flexibility when they allocate the funds. He added that the typical annual expenditures for the COS Rehab program will not reach over \$400,000 and it is one of the few programs that generate funds for the City.

Commissioner Hemmingsen asked if an allocation of \$200,000 to the COS Rehab program would be sufficient and Mr. Bethel said that the program could sustain itself without any funding next year. Commissioner Hemmingsen asked about the length of time it takes to process an application and isn't staff trying to decrease the wait time for clients as well as the waiting list. Mr. Bethel indicated that the program intends on completing at least five or six more rehabs to beyond the twenty originally estimated in this fiscal year. He added that even with those twenty, even twenty-five rehabs, the program would still have funds. He added that the HOME allocation for major rehabs is about \$341,000, so there is closer to \$900,000 for the program.

Commissioner Hemmingsen asked if the COS Rehab program could survive with no funding this year and Mr. Bethel said yes.

Housing Board Member Morgan said that if the COS Rehab program could survive with no funding then all other agencies requesting funding in this category can be funded at their requested levels. Mr. Bethel said that if all other agencies were fully funded, there would be \$105,591 remaining and staff can put into the Annual Action Plan a contingency that those remaining funds could be utilized by other programs that need it up to 10 percent over the agencies' requested funding.

Commissioner Hemmingsen said that she would rather see a cut back to the Girls Ranch, so that they can get the new air conditioning and alarm system, but find other sources for the windows, leaving that remaining money for other rehabs. She added an example would be giving additional funds down the road to Community Services of Arizona (CSA) for land and low-income housing. Commissioner Hemmingsen suggested reducing the Girls Ranch allocation by \$13,000 or the cost of the windows.

Commissioner Bowers asked what other sources could provide windows for Girls Ranch and Commissioner Fausel knows that the agency has additional funding streams and it would be a good idea to help them, but the agency should be able to find windows from another source.

Housing Board Member Morgan observed that in regards to CSA that when there is a large request for funds, such as this agency's, it is hard to get a whole grasp of the project in a 10-minute presentation and short question and answer session. He added that the agency has demonstrated good work, but what

happens to the allocated money if the agency cannot secure other monies for the project. Specifically, the agency mentions a project in Bellevue, but what is to stop them from using the funds in other places, can they take the allocated funds and purchase other land or fund other projects other than Bellevue.

Mr. Bethel said that the agency would have a one-year contract with the City and staff would write the scope of work. He added that since the agency has not secured a specific site, it would be difficult to write a scope of work that was specific to Bellevue. If the scope of work were written for Bellevue and in 12 months the site is unavailable, there would be a problem. He added staff would be obligated to go back to City Council to revise the contract if a scope was narrowly that defined a specific project address. He said that this year CSA expended 1.6 million dollars in acquisition funds, and are currently working with realtors on Bellevue. He said that the agency cannot commit to a certain site because they don't have the funds; it is a situation where we are awarding funds today, but the agency can't spend the funds until July 1. Hence, there is a 3 to 4 month period to look for property, but not acquire it. He said that CSA is actively looking at Bellevue because they own a 9-plex on the corner behind the Goodyear property.

Housing Board Member Morgan asked if CSA were not able to do the Bellevue project, could they expend the funds in a similar program for the City, such as the rehabilitation of condominiums. He asked how a decision to expend funds for a project other than what was requested is made; does staff make the decision internally or does a citizens group.

Mr. Bethel said that the agency's proposal, and the context of the proposal, determines what the agency will acquire or rehabilitate and that is how the contract is signed by the City of Scottsdale, which is the City's commitment.

Housing Board Chair Del Monte Edwards said that while he supports the CSA proposal, he has some concerns and asked if the agency is proposing new construction, along with demolishing the nine units at Bellevue.

Mr. Bethel said that the proposal is for acquisition, but it may be an acquisition and rehabilitation project and for maintaining the units for an unspecified period. Housing Board Chair Edwards asked if the goal for the agency is new construction and Mr. Bethel said yes.

Commissioner Hemmingsen asked if some of the funds for CSA were for feasibility. Mr. Bethel said not specifically, because that is Community Housing Development Organization (CHDO) operating funds and the agency can expend funds for any pre-developed acquisition.

Housing Board Chair Del Monte Edwards said that they are not voting tonight and Ms. James said that is correct.

Chair Bachmann asked if CSA acquires the land and does nothing, could the City take the funds back. Mr. Bethel said that a lien is placed for that specific use of the funds and the length of the lien depends on the amount funded. He added that CSA has come back to the Human Services Commission for funds and have a proven record of accomplishment for the last 15 years.

Housing Board Member Morgan asked if in their budget the agency is seeking 2 million dollars for the project. Mr. Bethel said that the agency has given staff a proforma statement, but it is not a commitment.

Housing Board Member Morgan said that the key to the discussion is that if the agency has the funds, but they do not produce something until 2008, there must be some diligence into understanding why. He asked if there could be some sort of monitoring or management review in place to track what the agency is doing with the funds. He added that he didn't want to belabor the issue, but when staff heard the agency speak about Bellevue and the Goodyear property, I would ask why would you buy on Scottsdale Road from an ongoing business which runs the price of land to the top, when one-half mile east there is a bunch of housing that is a prime target for bull dozing. He added that he doesn't know if there has been

an evaluation that the property they are looking at is the best property to buy, so is there something conditional that says the agency will be accountable to staff or a citizens group.

Mr. Bethel asked what the proviso to the agency would be.

Housing Board Member Morgan asked Chair Del Monte Edwards for assistance.

Chair Bachmann asked if the agency could give an update to the Housing Board and Housing Board Member Morgan said that was an excellent idea. Housing Board Chair Del Monte Edwards said that this funding is signed funds out the door and there may not be enough options for another acquisition, and if they can move dollars to another project, he felt that the commission and board had to be responsible to taxpayers that those monies were spent correctly.

Mr. Bethel said that the agency has one year to perform what they say they will and staff have the option to extend or expire the contract. He added that the other issue is in the total context of the funding process, staff has sent out a Request for Proposal (RFP) to the entire community and what we have received we are discussing tonight. He added that the major concern would be that if these funds are not awarded, the monies are unallocated and there would not be any activity for the funds, thus a significant amount of dollars not allocated. He added that he would agree to award the funds to CSA if they would update their progress to the Commission and Board, throughout the period of the contract, and he believes that CSA is presenting to the Housing Board in April regarding Shalimar Sands, so they can present other updates as well.

Housing Board Member Morgan asked how the Housing Board can become more involved and in control of these acquisitions. Mr. Bethel said that the most significant control is the contract and staff monitors and enforces it; if the contract is not being upheld or fulfilled, staff has procedures in place to address these issues.

Housing Board Chair Edwards asked if Mr. Bethel would have a problem with the Housing Board reviewing the contract before it went out. He added that they want to make sure that they are getting the most use out of the dollars. Mr. Bethel indicated that the CDBG and HOME contracts are developed after the City Council approves funding at their April 25th meeting. However, he would be happy to provide CDBG contract templates, with the stated scope that CSA submitted in their proposal, to the Human Services Commission, Housing Board Chair Edwards and Board Member Morgan.

Commission Hemmingsen asked that if the agency doesn't use the funds for the proposed project, the funds still have to be used in Scottsdale and for low to moderate income housing? Mr. Bethel said that is correct. He added that if the agency could not meet the obligations within the scope of the contract, he would have to go to City Council because only they have the authority because they are over the scope of contract and the more narrow the scope, the less flexibility CSA has to provide affordable housing in the community.

Housing Board Chair Edwards asked if the feasibility study comes in and there is a 50 percent that the project would not proceed and they want to invest the monies in Shalimar Sands, thus changing the scope of the project, when we are focused on Belleview, then they need to let us know that now, not in a year correct. Ms. James said that if staff did that it might hinder the ability for CSA to purchase a property – this is a timing issue. She said that if CSA needs to make the deal, but can't without the Human Services Commission's approval, they stand the chance of losing the deal and thus affordable housing in Scottsdale, which is the goal.

Housing Board Chair Edwards asked Chair Bachmann if there were a need for an emergency meeting to discuss funding, would the commission attend and the commission said that they would.

Mr. Bethel asked for clarification – is the suggestion that the Housing Board and Human Services Commission oversee what is in the proposal or the specific terms of the contract.

Housing Board Chair Edwards said that if the City's dollars are the first dollars used to acquire the land, then the onus is on the City to make the project happen, and so they need to know that they have some protection on the back side of the contract and that CSA doesn't wind up with the land anyway. Mr. Bethel said that staff would have to see if the agency would accept a deed of trust. Housing Board Chair Edwards said that there are certain lengths of liens in that area; so are they discussing initial dollars or long term.

Housing Board Chair Edwards asked if they could get a 10 to 15 year lien. Mr. Bethel said with the period of affordability 15 years is the standard for HOME projects. Housing Board Chair Edwards said that if the City is putting that much money in for low and market housing, they should have some protection. Mr. Bethel said that staff could propose the 15-year lien to the agency and see if they will accept it.

Housing Board Member Morgan said that he supports the idea of providing CSA with funds and including the controls discussed this evening, and that the agency would work out the terms with Mr. Bethel.

Mr. Bethel said that he is uncertain that placing a lien on the property would hinder CSA ability to secure private financing. Housing Board Chair Edwards said no, it does not he has done it before; they put their liens in second position.

Commissioner Hemmingsen asked if putting liens in the second position would be something that staff would normally do. Mr. Bethel said that if that were the stipulation from the beginning, they would have the ability to do that. Commissioner Hemmingsen asked if staff could subordinate the lien to someone else and Mr. Bethel said that it would be contingent upon approval of the City Attorney's Office.

Mr. Bethel summarized that the scope of activity is land and buildings for the provision of affordable housing with the additional stipulation that a lien is in place to restrict the use of the funds to affordable housing as defined in the HOME program guidelines.

Housing Board Chair Edwards said that the current proposal does not restrict it if for mixed income housing. He asked if CDBG and HOME put criteria, but do not restrict properties. Mr. Bethel said that a percentage of federal funds based on total project would be restricted with a lien for 15 years.

Housing Board Member Morgan asked if the contract should include that the agency has to report to a citizen's group regarding their progress. Mr. Bethel said that that is not necessary; the agency is obligated to report to staff regarding their progress on a monthly basis.

Ms. James asked if Housing Board Member Morgan was requesting something additional from the agency. Housing Board Member Morgan said no, he was under the impression the agency would not need to make reports after funding, but he understands now that they are required to make reports monthly to staff.

Mr. Bethel said that they could stipulate in the contract that they report to the City staff and Housing Board Member Morgan said excellent, quarterly reports would work. He added that in the beginning of the project when feasibility reports are being conducted, it would be better to do closer reviews and as the project moves along, he is confident that the agency will handle the project in a professional manner and the Housing Board could be less involved.

Mr. Bethel said that the activity would be one transaction and then an update of progress in the search for the property. Housing Board Member Morgan said that quarterly reports would work better for the language of the contract.

Mr. Bethel said that the approved activity is what is proposed – the acquisition of land and building of affordable housing and a stipulation will be added that the Housing Board and Human Services Commission would like to see in the scope of work a lien in place on the portion of the property that was purchased with federal dollars and a 15-year deed restriction.

Housing Board Chair Edwards asked Mr. Bethel to check with the City Attorney to see if affordability can be applied to the entire project, not the units themselves. Mr. Bethel said he would check and see if the agency is amenable to the affordability land use restrictions.

The Human Services Commission and the Housing Board representatives mutually agreed on all other recommendations for the CDBG Non Public Services funding with formal recommendations taking place on March 9.

HOME

Housing Board Chair Edwards asked why there is a \$3,000 gap between what was requested versus what was available. Mr. Bethel stated that there was \$440,000 requested and \$437,000 available.

Commission Hemmingsen said that the Gimme Shelter agency could fund the project themselves and she suggested cutting the agency back. Chair Bachmann said that he was concerned that if they were cut back to \$20,000 they may not be able to do anything with the money. Commissioner Hemmingsen said that she had no problems with not funding the agency at all. Chair Bachmann asked if the agency could raise the money themselves. Commissioners discussed the issue amongst themselves.

Mr. Lisonbee, Senior Grants Coordinator, said that there is a total of \$9,456 that is in the American Dream Down Payment Initiative (ADDI) program and that staff recommends awarding the total allocation to CSA in addition to their First Time Homebuyer request.

Housing Board Chair Edwards asked if CSA receives additional funding could they do more. Mr. Bethel said that the agency could be granted up to an additional 10 percent over their request.

Housing Board Chair Edwards said that Gimme Shelter is not in the threshold to receive funds, if the feasibility study does not happen or work, there is no protection of the funds on the back side.

Commissioner Hemmingsen asked if the \$37,000 could be put aside for the next year, could it be rolled over. Mr. Bethel responded that if the \$37,000 affordable housing grant allocated through the City's General funds was not allocated to an agency, then it would be allocated next year.

Housing Board Member Morgan said that Gimme Shelter is a new agency and is there any pre-qualifications or any other information that City staff have that would give the agency credibility, other than their presentation. Mr. Bethel said that the organization is from Indiana, so there is no direct experience from any other Arizona community regarding this agency; therefore, staff has no direct knowledge, only their submitted information of past performance.

Housing Board Member Morgan concurred with the Human Services Commission, the agency probably doesn't know enough or are capable enough to justify giving them funds. He added that the other concern is that there are not that many people who can do non-profit funding and perhaps the agency should have the opportunity, if they are qualified, to get into the process, but he concurred that he would not support funding the application.

Housing Board Chair Edwards asked about CSA and if they were funded at 10 percent over their request. He said that if the Housing Board representatives and Human Services Commission agrees he suggests that they allocate the \$9,456 in ADDI funds to CSA for their First Time Homebuyer program.

Commissioner Bowers asked what would happen to the people in the trailer park if they do not fund the feasibility study. Ms. James said that they do not know what will happen to the trailer park if they fund or do not fund the feasibility study. She added that if they did fund the feasibility study, there is no guarantee that the group would find the 6 million dollars needed to buy the land. She said that there are five mobile home parks in Scottsdale and this is the only one that is zoned for manufactured homes; if the site were to go condominium, it would have to go to City Council. She said there would have to be a

general plan amendment and last year when the attorney for the seller got involved, the homeowners went to council and the seller decided not to go forward, because the City Council would not have looked favorably on a General Plan Amendment.

Ms. James added that at the last Saturday Walk and Talk, where the social workers canvassed that mobile home park, there were only 53 units that people are actually living in and a number of homes are for sale.

Mr. Bethel said that the proposal is that if Gimme Shelter did acquire the property their intent was to allow who was living there to stay and transition them into the constructed homes, so that no one is dislocated. However, the funds are for the feasibility study, which could be yes or no.

Housing Board Chair Edwards said that if the agency received a yes on the feasibility study, they still may not have the funding for the project and Mr. Bethel said yes.

Commissioner Bowers asked if there was a different organization that would want to fund this agency. Chair Bachmann said that if they funded the proposal and nothing happened, it would be hard to explain that we spent \$40,000 taxpayer dollars with nothing to show for it.

Housing Board member Morgan concurred saying that typically during the land development process the feasibility study takes place after the land is purchased or the deal of the land is made and then the feasibility study provides the due diligence needed to find out whether or not everything will work. He added that the director's resume indicates that he is a registered architect and he could have done a much better presentation.

Commissioner Hemmingsen asked if this request was for market housing and Ms. James said it is for mixed income senior housing.

Commissioner Hemmingsen asked if CSA came back during the year and could use more money could they allocate more to them. Mr. Bethel said that staff is unable to fund more than what the agency requests. He also added that the \$350,000 request is sufficient funding for CSA's First Time Homebuyer proposal within a year.

The Human Services Commission and the Housing Board representatives mutually agreed on all other recommendations for the HOME funding with formal recommendations taking place on March 9.

GENERAL FUND/SCOTTSDALE CARES AND ENDOWMENT FUNDS APPLICATIONS-REVIEW DISCUSSION.

Scottsdale Cares

Connie James, Human Services Director, facilitated the Human Services and staff discussion of the funding applications and preliminary recommendations for the General Fund, Scottsdale Cares and Endowment Funds FY 06/07. At the meeting of March 9, 2006, formal funding recommendations will be voted on by the Human Services Commission.

Chair Bachmann asked how much was requested. Cindy Ensign replied that there is \$210,000 available and \$457,748 was requested. The Commission instructed Jack Miller to start the funding allocation with level 2005/06 funding.

Commissioner Fausel suggested not funding the Volunteer Center, Positively Speaking, Shoebox Ministry and Foothills Community Foundation and the Commission concurred.

Commissioner Hemmingsen suggested not funding the American Red Cross. Commissioner Fausel said that the program works with Head Start, which is involved with the Ready to Learn program, and she said

that the program has value, as Ready to Learn is a City initiative. Commissioner Hemmingsen asked staff if the agency could do the program at Paiute for \$2,000. Ms. Rieke said that the agency is getting a lot of support from ASU and parents in different organizations. She added that the program is not critical, it is for CPR training, which they have in the Head Start program. Ms. Rieke said that the agency would take any funding they were given.

Commissioner Fausel suggestion not fully funding the YMCA i-Learn program and asked staff how many students the program had. Human Services Manager, Mary Kay Rieke said that the agency had four students, but the program claims to take a year to increase their enrollment. Commissioner Hemmingsen asked how long the agency had been at Paiute and Ms. Rieke said since September. Commissioner Hemmingsen asked if the agency received Partners for Paiute funding and Ms. Rieke said yes, \$5,000. Commissioner Fausel said that she asked the agency if they collaborate with local community colleges and she believes that with diligence the agency could secure funding elsewhere so she suggested they allocate \$10,000 and asked Ms. Rieke if she was OK with that, which she was.

Commissioner Bowers asked about the Phoenix Shanti group. Commissioner Fausel said that the agency is providing housing, although not to many in Scottsdale, but it is a compassionate needed services. Commissioner Czapinski said he felt very strongly that this is a needed service and that the current funding of \$5,000 not be decreased.

Commissioner Fausel said that Health World could be declined funding and Chair Bachmann agreed.

Chair Bachmann suggested not funding Florence Crittendon.

Chair Bachmann suggested giving the Association of Supportive Childcare half of their request or \$20,000. Ms. James said that it is a good program, but they only serve 30 people for \$40,000. Ms. Rieke indicated that she asked the agency if they would take less and they said they would. Commissioner Fausel asked if the agency would come to the center if funded less and Ms. Rieke said they would but would serve less. The services are already provided in Tempe. No amount was recommended for funding.

The Commission asked Donna Brower about Assistance for Independent Living and Ms. Brower indicated that the agency has upped their fees drastically, seniors often cannot pay privately and they are very hard to deal with. The commission concurred to not fund the agency.

Ms. James indicated that if a lower scored agency received funding over a higher scored agency then there would have to be justification for that in the minutes.

Commissioner Bowers initiated discussion on PREHAB of Arizona - La Mesita and Commissioner Fausel said they have a good program but give bad presentations. Commissioner Bowers asked if La Mesita was more important than Camp Fire. Ms. Rieke said that Camp Fire has a great program for the kids. Commissioner Fausel suggested not funding La Mesita and asked staff if they were comfortable with that, and staff said yes. Commissioners concurred to eliminate funding for La Mesita.

Commissioner Bowers asked about Jewish Family and Children (JFCS) Services Shelter Without Walls program. Human Services Manager, Vicki French said that it is a hard program to explain; it provides support and preparation for people who are trying to escape a domestic violence situation, but she was not sure how it differs from other counseling situations. Commissioner Bowers asked for the description of Shelter Without Walls and Chair Bachmann read it to the Commission. Commissioner Czapinski asked if the Jewish agency had their own community agencies and Ms. James said that JFCS is a non-denominational agency. Commissioner Fausel asked if this program serves an unmet need. Ms. French said for domestic violence families, this is an option. Ms. James said that the services provided by the program could be funded through other counseling programs. Ms. Koppinger said that JFCS Bi-Lingual Master's Level Counselor program provides counseling to domestic violence victims along with many

other types of issues. Ms. Rieke indicated that Partners for Paiute funds other JFCS programs that provide domestic violence and behavior education group counseling at Paiute Neighborhood Center. The Commissioners agreed not to fund the Shelter Without Walls program.

Commissioner Hemmingsen suggested that the allocation for Valley Center for the Deaf be \$10,000 instead of \$13,000 and the Commissioners concurred.

There was a question about keeping funding at \$15,800 for Community Bridges and Ms. James indicated that the agency is the only one in the Valley that provides a treatment facility and most of the services.

Chair Bachmann asked what would happen to the Tempe Community Action Agency (TCAA) Home Delivered Meal program if it were underfunded. Commissioner Hemmingsen asked if clients could pay, does the agency charge for home delivered meals and Ms. Brower said yes. Chair Bachmann asked how the underfunding would affect the agency. Ms. Brower said that when staff met with TCAA, they mentioned that they are in the process of finding a new meal provider that of course may impact what they have requested. She added that the agency is positive and hopeful that they will work things out quickly, but they will lose their current caterer soon and are planning to go to Mesa Senior Services. Chair Bachmann said that the agency's home delivered meals are crucial and should be fully funded. Commissioner Bowers asked if staff was suggesting that TCAA be funded at \$36,000 instead of level funding and Ms. Brower said yes.

Commissioner Fausel suggested funding Valley of the Sun YMCA - Paiute i-Learn Center \$5,000 and Commissioner Hemmingsen agreed saying that the YMCA has other sources of funding. Commissioner Hemmingsen asked if the agency was only funded \$5,000, would the program leave Paiute and Ms. Rieke said she was not sure how long the program could be sustained at Paiute with receiving so much less than their request. Ms. James said that it is important to support an agency especially in the first year until they establish a track record, so anything less than \$10,000 would not be good. The Commissioners agreed to give the Valley of the Sun YMCA \$10,000.

Commissioner Bowers suggested allocating the Alzheimer's Association \$10,000 instead of \$12,500 and Commissioner Fausel said that there weren't many senior agencies in comparison to the teen agencies being funded, so she didn't feel comfortable decreasing funding for senior agency programming.

Commissioner Hemmingsen suggested reducing the \$7,000 funding for the 24-Hour helpline at Community Information and Referral.

Commissioner Bowers initiated discussion on current funding of \$5,000 for Free Arts of Arizona and asked if Free Arts of Arizona is helping Scottsdale residents. Ms. James said yes, the agency goes into shelters, such as Chrysalis; Ms. Ensign indicated that they served 700 children a year.

Commissioner Bowers suggested decreasing the \$5,000 funding to Arizona Action for Foster Children and Commissioner Fausel said as foster care is a new initiative with the City of Scottsdale, she isn't comfortable decreasing the agency's funding request.

Commissioner Czapinski suggested decreasing the \$7,000 funding to the Mental Health Agency and Commissioner Bowers indicated that the program is peer facilitated and important and thus, she would feel uncomfortable decreasing their funding.

Commissioner Hemmingsen asked about not funding Homeward Bound since it is a new request and Ms. Ensign indicated that they asked for General Funds in FY 2005/06. No recommendation for funding was made.

Commissioner Bowers indicated that at this point, if each agency currently funded were decreased by \$700, the funding allocation would be reached. The allocations for TCAA, Alzheimer's Association, Community Bridges, Mental Health Association, Area Agency on Aging, Arizona Action for Foster

Children, Camp Fire USA, Valley Center of the Deaf, Community Information & Referral, Child Crisis Center, Body Positive, Free Arts of Arizona were all reduced by \$700. Ms. James reminded Commissioners about the needed justification if a lower scored agency receives more funding than a higher scored agency.

In regards to Body Positive's funding of \$4,300, Commissioner Bowers asked if Body Positive does a lot of fundraising. Commissioner Czapinski said that he feels very strongly about supporting the agency because they provide monitoring and prevention programs and would like them brought back to the \$5,000. Ms. Ensign said that this program is prevention and it reaches many kids. Commissioner Czapinski indicated that this agency is important because there is a long way to go in reaching all the teens about the problems with HIV and AIDS.

Commissioner Hemmingsen suggested that the Child Crisis Center be brought back to \$5,000 from \$4,300.

The Human Services Commission mutually agreed on all other recommendations for the Scottsdale Cares funding with formal recommendations taking place on March 9.

General Funds

The Human Services Commission mutually agreed to fund all requests with level 05/06 funding for General Funds funding.

Endowment

The Human Services Commission mutually agreed on funding the Ballet Folklorico request with the \$3,400 that is available.

Housing Board Member Morgan thanked the Commission for including Housing Board Representatives in the process and Housing Board Chair Edwards agreed.

ANALYSIS OF IMPEDIMENTS UPDATE

Every City that receives federal funds for housing and community development for CDBG and HOME Investment Partnership Program is required to develop and then to periodically update an Analysis of Impediments to Fair Housing. Scottsdale is scheduled to update its Analysis of Impediments this year. This document must identify, assess and address any public or private "actions, omission or decisions that have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status or national origin." Paul Ludwick presented draft information and asked the commission if they had any comments to please get back to Mr. Bethel by email or phone.

STAFF AND COMMISSION UPDATES

Ms. James indicated that the next meeting would be on March 9 in Kiva City Hall and at that meeting commissioners would vote on their formal recommendations for funding to the City Council.

Ms. James said that the new Scottsdale Senior Center at Granite Reef is only 83 percent completed so on March 23, she suggested commissioners tour the STARS and Chrysalis facilities and the commission agreed. She then suggested that the commissioners meet at the new Scottsdale Senior Center at Granite Reef on April 27 and the commissioners agreed.

Ms. James expressed her heartfelt thanks to Diane Kallal for all of her work with the City and wish her well in her new life. She invited commissioners to attend Diane's going away party at the Community Assistance Office on February 23 in the afternoon.

Commissioners inquired about the status of the Vista del Camino renovation and Ms. James provided updated information.

Commissioner Fausel asked who is at the citizen budget meeting and Ms. James said Council Members and General Managers and it is an opportunity for people to recommend items, as well as at the council meetings.

Commissioner Fausel asked how, as commissioners, they can serve regarding the budget. Ms. James said that commissioners have the freedom to do whatever they choose to do. Ms. James said she would include the citizen budget hearing dates in the next packet. Chair Bachmann asked if he could write to the City Council. Ms. James said not as a commissioner, but as a citizen who serves on a commission.

OPEN CALL TO THE PUBLIC

Chairman Bachmann made an open call to the public for comments/questions/announcements or other business. There were no replies.

ADJOURN REGULAR MEETING

With no further business to discuss, Chair Bachmann asked for a motion to adjourn the meeting. Chair Bachmann moved to adjourn the meeting and Commissioner Fausel seconded. The motion carried unanimously and the meeting adjourned at 7:30 pm.

NOTE: IN ACCORDANCE WITH PROVISION OF THE ARIZONA REVISED STATUTES, THE SUMMARIZED MINUTES OF THE HUMAN SERVICES COMMISSION MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITH QUOTATION MARKS ARE VERBATIM.

SUBMITTED BY:

Recording Secretary

REVIEWED BY:

**Connie James
Director, Human Services**

Officially approved by the Human Services Commission on ____March 9, 2006_____